

**EAST AYRSHIRE COUNCIL****EDUCATION COMMITTEE****MINUTES OF MEETING HELD ON TUESDAY 14 NOVEMBER 2000 AT 1000 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Tommy Farrell, Stephanie Young, Brian Reeves, Willie Coffey, Lilian MacLean, John Weir, Drew McIntyre, David Macrae, Iain Linton, Alex Walsh, John Knapp, Finlay MacLean, Robert McDill, Eric Jackson, George Smith, Julie Faulds, Provost Jimmy Boyd and Councillors Eric Ross and Elaine Dinwoodie; Church Representatives John Paterson, John McHugh and Matthew Sullivan; and Parent Representative Alisdair MacQueen.

**ATTENDING:** David Montgomery, Chief Executive; John Mulgrew, Director of Educational and Social Services; William Stafford, Director of Community Services; Kay Gilmour, Head of Community Support; Graham Short, Head of Schools; Allan MacDougall, Head of Resource Support; Fred Wildridge, Education Central Services; David Mitchell, Legal Manager; Robin Gourlay, Contracts Manager; Euan Couperwhite, Financial Services Manager (Educational and Social Services); Kenneth MacKinlay, Principal Quality Development Officer; Alex McPhee, Financial Services Manager; Graham Kerr, Public Relations; Ken Hathaway, Principal Officer, Homes & Technical Services; Bill Walkinshaw, Administration Manager; Anne Jackson, Principal Community Education Officer; Anne Marie Carr, Administrative Officer and Marilyn Miller, Administrative Officer.

**APOLOGY:** Iain Harvey, Teacher Representative.

**CHAIR:** Councillor Tommy Farrell, Chair.

**CHAIR'S REMARKS****(i) Exhibition, Dick Institute**

It was noted that funding had now been secured from the Bank of Scotland and Children in Need to allow an initiative to develop in special schools. The project consisted of a concentrated block of workshops led by specialist artists. The project would culminate in an exhibition to be held in the Dick Institute during March next year.

**(ii) Streetsmart Initiative**

The Chair advised that four aspiring young musicians from Loudoun Academy had been attending specialist masterclass sessions over the past three weeks through the Streetsmart Initiative. The pupils had been learning about all aspects of the Rock and Pop Industry - from business management skills to presentation, as well as specific guitar, keyboard, vocal and drumkit skills.

**(iii) Swiss Teachers - Training Visit**

The Chair reported that the Director of the Pestalozzianum (teacher training institute) in Zurich, Switzerland, would meet with the authority today to discuss the possibility of training visits for Swiss teachers to Primary Schools in East Ayrshire. Visits would allow up to 20 Swiss teachers to work for periods of 6 weeks in primary classrooms

to gain an insight into how Scottish schools run, and improving their English at the same time.

**(iv) Video Material for Higher Still French, German and Spanish**

It was noted that a group of fifth and sixth year students at St Joseph's Academy had been working with Foreign Language Assistants and East Ayrshire's Enterprise Officer, preparing video material as part of a package for Higher Still French, German and Spanish. The focus of the material was "the life of a foreign assistant in East Ayrshire". The students were negotiating to sell the package to the Higher Still Development Unit, in the hope that it could be distributed to all Secondary Schools in Scotland.

**(v) Lainshaw Primary School**

The Chair advised that a group of P7 pupils at Lainshaw Primary were about to publish the first part of the 3-stage primary French course they had designed with Carol Nisbet of Kilmarnock College. The pupils had had great fun making their first video in a variety of locations, and were especially pleased to be able to film at Rugby Park, where they were able to work with Frederic Dindeleux.

**(vi) Teaching and Learning Gaelic Through ICT**

The Chair reported that a group of East Ayrshire teachers were now finishing work on a package of computer software and concept keyboard commissioned by the Storlann (the Gaelic National Resource Centre) for pre-school and primary classes throughout Scotland and aimed at supporting the teaching and learning of Gaelic through ICT.

**(vii) Hurlford Primary School**

It was reported that Paula Cowan, a member of staff at Hurlford Primary School, had just published a pack of teaching materials on the subject of the Holocaust. The pack, along with supporting artwork by Myer Lacombe and an autobiography by Rabbi Ernest Levy, was launched by Nicol Stephen, Deputy Minister for Education at the Scottish Executive on Thursday 9 November. It was hoped that schools would use the pack as part of their celebration of the first UK Holocaust Memorial Day on 27 January 2001.

**(viii) Expressive Arts Forum for the West of Scotland - 31 October 2000**

It was reported that East Ayrshire had hosted the Expressive Arts Forum for the West of Scotland on 31 October 2000. Over 80 staff attended workshops on art and design, music, dance, drama and story telling delivered by nationally registered personalities.

**(ix) Handel's Messiah**

It was reported that 25 young people from East Ayrshire schools had attended a residential weekend in Aberfeldy as part of the preparation and rehearsal for the joint concert with North Ayrshire of Handel's Messiah to be performed later this month.

**(x) Drugs Awareness**

The Chair advised that school janitors, auxiliaries and chaplains benefited from a successful course on Drugs Awareness held last Thursday at Rugby Park. Members of the Ayrshire Addiction Training Forum and Department of Educational and Social Services provided a day's training on East Ayrshire policy and procedures,

identification of drugs and their effects, legal issues and the management of incidents of drug misuse in schools.

### **MINUTES**

2. There were submitted and approved, both as correct records and in respect of any recommendations contained therein, the undernoted Minutes as contained within Appendices I and II of these Minutes, viz:-

#### **2.1 JOINT CONSULTATIVE COMMITTEE (TEACHERS) OF 27 SEPTEMBER 2000 - APPENDIX I**

Arising from the above, it was noted that an additional one day holiday would be granted to Teachers to mark the Golden Jubilee.

#### **2.2 EDUCATION SUB-COMMITTEE OF 31 OCTOBER 2000 - APPENDIX II**

##### **BUDGETARY CONTROL SUMMARY STATEMENT - EDUCATION TO 22 SEPTEMBER 2000 (PERIOD 6)**

3. There was submitted and noted a joint report dated 27 October 2000 (circulated) by the Directors of Finance and of Educational and Social Services which advised of the current budgetary control position and the projected out-turn for the year for Education Services for the period ended 22 September 2000 (Period 6).

Arising from a query from Councillor L MacLean, it was agreed that a progress report be submitted to a future meeting of the Education Committee regarding the administration of the Education Maintenance Allowance which was being administered by East Ayrshire Council as a pilot study and funded by the Scottish Executive.

##### **BUDGETARY CONTROL SUMMARY STATEMENT - COMMUNITY EDUCATION STEWARDS - TRADING SERVICES TO 22 SEPTEMBER 2000 (PERIOD 6)**

4. There was submitted and noted a joint report dated 27 October 2000 (circulated) by the Directors of Finance and of Educational and Social Services which advised of the current budgetary control position and the projected out-turn for the year for the Community Education Stewards - Trading Services for the period ended 22 September 2000 (Period 6).

##### **CHILDREN'S SERVICE PLAN 2001/2004 (Item 7, Page 3242)**

5. There was submitted a joint report dated 11 October 2000 (circulated) by the Directors of Educational and Social Services and of Community Services which sought nominations for one Elected Member from the Education Committee to sit on a Community Representative Forum in relation to the development of the next 3 year Strategic Plan for Children's Services.

It was agreed:-

- (i) to remit to Council the nomination of one Elected Member from the Education Committee to serve on the Community Representative Forum for the development of the next three year Children's Service Plan; and
- (ii) otherwise, to note the content of the report.

**BUILDING COMMUNITY CAPACITY - EUROPEAN SOCIAL FUND BID (Item 14,  
Page 826)**

6. There was submitted a report dated 24 October 2000 (circulated) by the Director of Educational and Social Services which advised of an opportunity to apply for European social funds as part of a partnership initiative with North and South Ayrshire Council's, four local Colleges, three Councils for Voluntary Services and the local Economic Development Agencies.

It was agreed:-

- (i) to approve the continuing participation in the Bid for European Social Funding;
- (ii) that the Director of Educational and Social Services advise the Committee of the outcome of the application; and
- (iii) otherwise, to note the contents of the report.

**CUMNOCK NEW COMMUNITY SCHOOL (Item 3, Page 1068)**

7. There was submitted a report dated 18 October 2000 (circulated) by the Director of Educational and Social Services which advised the Committee of the submission of the next phase of East Ayrshire's new Community Schools bid for Cumnock.

It was agreed:-

- (i) that the Director of Educational and Social Services remit the staffing proposal to the Personnel and Property Sub-Committee at the appropriate time;
- (ii) that the Director of Educational and Social Services refer this report to the Cumnock Area Local Committee for information; and
- (iii) otherwise, to note the content of the report.

**EARLY IDENTIFICATION AND INTERVENTION (Item 4, Page 88)**

8. There was submitted a report dated 3 November 2000 (circulated) by the Director of Educational and Social Services which updated the Committee on the progress of the Early Intervention Programme within the Department of Educational and Social Services.

It was agreed:-

- (i) that the Director of Educational and Social Services continue to monitor progress of the Early Intervention programme and report back to the Committee in due course; and
- (ii) otherwise, to note the contents of the report.

**REVIEW OF CHARGES IN THE LETTING POLICY FOR COMMUNITY USE (Item  
14, Page 91)**

9. There was submitted a report dated 3 October 2000 (circulated) by the Director of Educational and Social Services which advised of proposals to review the charges for accommodation use by Community Groups and which advised of a proposed review of the Letting Policy which would consider affording priority to out of school groups.

Councillor Farrell, seconded by Councillor Knapp moved:-

- (i) to approve the revised charges for the joint Letting Policy as detailed in Appendix I of the report;
- (ii) to approve the implementation of the revised charges from 1 January 2001; and
- (iii) otherwise, to note the contents of the report.

Councillor Weir, seconded by Councillor W Coffey moved as an amendment that there be a freeze on all letting charges under the joint letting policy pending a review of use by Community Groups of such facilities.

On a division by a show of hands the motion was carried by 11 votes to 8.

#### **EUROPEAN LINKS PROJECT (Item 9, Page 1250)**

10. There was submitted and noted a report dated 27 October 2000 (circulated) by the Director of Educational and Social Services which informed the Committee of the progress which was being made with a European Links Project.

#### **DEVELOPMENT OF THE CHILD (Item 11, Page 1243)**

11. There was submitted a report dated 27 October 2000 (circulated) by the Director of Educational and Social Services which sought approval for the use of a statement to inform the educational aims of schools as a basis of a review of school aims.

It was agreed:-

- (i) to approve the use of Section 2(1) of the Standards in Scotland's Schools etc Act 2000 as a basis of a review of school aims;
- (ii) to support Head Teachers and Authority Officers who use the concept of the "Whole Child" as a basis for educational planning;
- (iii) that the Director of Educational and Social Services provide further reports on the curriculum, curricular planning and learning and teaching; and
- (iv) otherwise, to note the content of the report.

#### **RESPONSE TO CONSULTATION DOCUMENT: PROPOSED REPLACEMENT OF BOTH GALSTON PRIMARY SCHOOL AND GALSTON NURSERY SCHOOL (Item 23, Page 1246)**

12. There was submitted a report dated 8 November 2000 (circulated) by the Director of Educational and Social Services which advised of the results of the consultation on the proposals to provide a replacement school for both Galston Primary School and Galston Nursery School.

Councillor Farrell, seconded by Councillor Knapp moved:-

- (i) that the replacement school for both Galston Primary School and Galston Nursery School be built on the playingfield site at Western Road;
- (ii) that pupils transfer to the new building on its completion dependent upon the progress of building work;
- (iii) that the buildings at Glebe Road be declared surplus to requirements on the completion of the new school; and

- (iv) that the buildings at Brewlands Street be declared surplus to requirements on the completion of the new school.

Councillor F MacLean, seconded by Councillor L MacLean moved as an amendment that before any final decision was taken, further investigations be carried out regarding the possibility of accommodating the children from Galston Primary School locally allowing refurbishment of the present site; that further consultation take place thereon; and that a report on cost implications of such a proposal be submitted to a special meeting of the Education Committee in December.

On a division by a show of hands the motion was carried by 11 votes to 7.

### **EXCLUSION OF PRESS AND PUBLIC**

13. The Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act.

### **BUDGETARY CONTROL SUMMARY STATEMENT - ON-SITE SERVICES UNIT TO 22 SEPTEMBER 2000 (PERIOD 6)**

14. There was submitted and noted a joint report dated 27 October 2000 (circulated) by the Directors of Finance and of Educational and Social Services which advised of the current budgetary control position and the projected out-turn for the year for the Site Service Business Unit for the period ended 22 September 2000 (Period 6).

The meeting terminated at 1110 hours.

**TO RETURN TO PREVIOUS PAGE  
PLEASE PRESS THE BACK BUTTON  
AT THE TOP LEFT OF THE PAGE**

## **EAST AYRSHIRE COUNCIL**

### **JOINT CONSULTATIVE COMMITTEE (TEACHERS)**

#### **MINUTES OF MEETING HELD ON WEDNESDAY 27 SEPTEMBER 2000 AT 1000 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Tommy Farrell, Danny Coffey, Lilian MacLean, Drew McIntyre, John Knapp, Finlay MacLean and Julie Faulds; and Trades Union Representatives Iain Harvey, John McCracken, Allan O'Mara (Substitute); Bryce Wilson (representing EIS); Andrew Batton (representing SSTA); John McCallum (representing NASUWT); and Allan Scott (EIS Officer).

**ATTENDING:** David Montgomery, Chief Executive; John Mulgrew, Director of Educational and Social Services; Graham Short, Head of Schools; Graham Haugh, Head of Personnel; Janice Shaw, Principal Administrative Officer and Anne Marie Carr, Administrative Officer.

**APOLOGIES:** Councillor Eric Jackson, Ewen McLeod and Annie McLelland (nee Lawson) (EIS).

**CHAIR:** Bryce Wilson, Chair.

#### **EXCLUSION OF PRESS AND PUBLIC**

1. The Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act.

Councillor Faulds joined the meeting at this point.

#### **PREVIOUS MEETING**

2. There was submitted and noted the Minutes of the meeting of 29 March 2000 (circulated).

#### **MATTERS ARISING**

- 3.1 **MEMBERSHIP OF THE JOINT CONSULTATIVE COMMITTEE (TEACHERS) FOR THE PERIOD TO 30 JUNE 2001 - UPDATE (Item 3, Page 915)**

It was reported, for information, and noted (i) the substitution of Ewen MacLeod for Marie Clowes as an EIS member of the Committee; and (ii) the substitution of Councillors L MacLean and Faulds for Councillors Hay and Wilson.

- 3.2 **MILLENNIUM DAY HOLIDAY FOR TEACHERS (Item 15, Page 919)**

The Teachers side requested an update on the Council's position in response to their request to the Council to grant a Millennium day holiday in line with other Authorities.

It was reported and noted that following consultation with the two Ayrshire Authorities, East Ayrshire Council's position would remain unchanged and that they would not be supporting the holiday.

### **HANDBOOK FOR INDUCTEES**

4. There was submitted and noted a report dated 13 September 2000 (circulated) by the Director of Educational and Social Services which advised of a proposed booklet to be issued to new staff giving information on the Education Service in East Ayrshire.

### **PLACEMENT OF STUDENTS IN FURTHER EDUCATIONAL COLLEGES**

5. There was submitted a report dated 13 September 2000 (circulated) by the Director of Educational and Social Services which sought agreement for a proposed Standard Circular which offered guidance to Heads of Establishment on procedures to be followed in the placement of school age pupils in Further Education Colleges.

In relation to paragraph 2.1 of the draft Circular, clarification was sought from the Teachers side regarding to which Senior Officer authority would be delegated to permit attendance by students at local further educational colleges.

The Director of Educational and Social Services reported that a number of issues required to be addressed in respect of this matter in consultation with the Quality Development Team prior to its issue.

It was agreed to recommend:-

- (i) that the use of the proposed Circular on procedures for Further Education College placement of young people by schools be approved subject to further consultation with the Trades Unions in the light of the foregoing comments;
- (ii) to note that the extant Standard Circular 4 would also be issued and cross referenced with the new Standard Circular; and
- (iii) otherwise, to note the contents of the report.

### **SMOKING IN THE WORKPLACE**

6. There was submitted and noted a report dated 13 September 2000 (circulated) by the Director of Educational and Social Services which advised of the terms of the relevant Personnel Circular (Circular PER/8/2000) relating to smoking in the workplace.

### **STANDARD CIRCULAR: JOINT ASSESSMENT**

7. There was submitted a report dated 13 September 2000 (circulated) by the Director of Educational and Social Services which sought agreement for a proposed Standard Circular offering guidance to Heads of Establishment and Services on procedures to be followed in the assessment of pupils with behavioural difficulties.

It was reported and noted that the Director of Educational and Social Services would make the necessary arrangements to standardise the designations detailed in Annex A of the report to reflect the new structures within the new Department.

It was agreed to recommend:-

- (i) that the use of the proposed Circular on Joint Assessment be approved; and
- (ii) otherwise, to note the contents of the report.

**STANDARD CIRCULAR: EXCLUSION OF PUPILS**

8. There was submitted a report dated 13 September 2000 (circulated) by the Director of Educational and Social Services together with a revised Standard Circular which was tabled at the meeting and which sought agreement for a proposed Standard Circular which offered guidance to Heads of Establishment on procedures to be followed in the exclusion of pupils from schools.

It was agreed to recommend:-

- (i) that the use of this Standard Circular in relation to exclusion of pupils be approved;
- (ii) to note that certain sections would only become operative on the commencement order to be issued on 13 October 2000 in connection with the Standards in Scotland's Schools Etc Act 2000; and
- (iii) otherwise, to note the contents of the report.

The meeting terminated at 1020 hours.

**AGENDA**

**APPENDIX II**

**EAST AYRSHIRE COUNCIL**

**EDUCATION SUB-COMMITTEE**

**MINUTES OF MEETING HELD ON TUESDAY 31 OCTOBER 2000 AT 1000 HOURS IN THE MEETING ROOM COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Tommy Farrell, Brian Reeves, Lilian MacLean, Iain Linton, John Knapp, Finlay MacLean, Julie Faulds, Provost Jimmy Boyd, Councillor Elaine Dinwoodie and Iain Harvey, Teacher Representative.

**ATTENDING:** John Mulgrew, Director of Educational and Social Services; Robin Gourlay, Contracts Manager; Kenneth MacKinlay, Principal Quality Development Officer; Bill Walkinshaw, Administration Manager and Christine Baillie, Trainee Administrative Officer.

**APOLOGIES:** Councillors Willie Coffey and David Macrae and John McHugh, Church Representative.

**CHAIR:** Councillor Tommy Farrell, Chair.

**CHAIR'S REMARKS**

1. The Chair welcomed to the meeting Margaret Harper, Assistant Head Teacher and pupils, Stuart Strachan and Ruth Allanson from Grange Academy, Janet Ure, Head Teacher and pupils, Duncan Philp and Rachel Cairns from Ochiltree Primary School and Sally Lang, Teacher and pupil, David Muir from Woodstock School and also Assistant Firemaster Phil Robinson and Assistant Divisional Officer John Milligan, Strathclyde Fire Brigade.

**PRESENTATION BY SCHOOLS WHO WERE AWARDED MOTOROLA NATIONAL AWARD FOR EXCELLENCE IN EDUCATION FOR WORK AND ENTERPRISE (WOODSTOCK SCHOOL, OCHILTREE PRIMARY SCHOOL AND GRANGE ACADEMY)**

2. Presentations were made by the staff and pupils from Grange Academy, Ochiltree Primary School and Woodstock School on the work done in achieving the Motorola National Award for Excellence in Education for Work and Enterprise.

The Chair, on behalf of the Committee, thanked the teachers and pupils for their respective presentations, expressed his appreciation for all schools who had entered the competition and congratulated the winning schools on their achievement.

**FIRE CADET SCHEME: VIDEO PRESENTATION BY THE ASSISTANT FIREMASTER, PHIL ROBINSON AND ASSISTANT DIVISIONAL OFFICER, JOHN MILLIGAN, STRATHCLYDE FIRE BRIGADE**

2. A video presentation and report was given by Assistant Fire Master Phil Robinson and Assistant Divisional Officer, John Milligan on the introduction of a Fire Cadet Scheme within East Ayrshire.

The aim of the Scheme is to create a partnership with the youth of the communities. There will, hopefully, be four Fire Cadet Schemes established throughout the East Ayrshire area with a Pilot Scheme commencing at Kilwinning within the next three weeks.

Councillors Linton, Knapp and Provost Boyd left the meeting during the above presentation.

The Chair, on behalf of the Committee, thanked Strathclyde Fire Brigade for their presentation.

### **EXAMINATION RESULTS ANALYSIS - NEW STANDARD TABLES AND CHARTS**

3. There was submitted a report dated 5 October 2000 (circulated) by the Director of Educational and Social Services which advised of the introduction of an electronic based support package designed to allow schools to evaluate attainment and provide a deeper insight into the performance of subject departments as well as the school as a whole.

It was agreed to note the New Standard Tables and Charts of Examination Results in supporting schools in evaluation of attainment.

### **EDUCATION FOR CITIZENSHIP IN SCOTLAND - A PAPER FOR CONSULTATION AND DISCUSSION**

4. There was submitted a report dated 11 October 2000 (circulated) by the Director of Educational and Social Services which advised of the publication by Learning and Teaching Scotland of a paper for discussion and consultation on Education for Citizenship in Scotland.

It was agreed:-

- (i) that the Director of Educational and Social Services consult widely on the Education for Citizenship in Scotland Paper and to submit an authority response for Committee consideration in due course; and
- (ii) otherwise, to note the contents of the report.

The meeting terminated at 1130 hours.

**TO RETURN TO PREVIOUS PAGE  
PLEASE PRESS THE BACK BUTTON  
AT THE TOP LEFT OF THE PAGE**